



BOARD REPORT

Northeast Region Annual Meeting –August 25, 2007

DATE: August 25, 2007
TO: Northeast Region Annual Meeting
FROM: Ruma Som, CSI, CDT, AHC
Region Secretary
SUBJECT: Northeast Region Annual Meeting

1.0 Call to Order

1.1 President M. Debiak welcomed everyone and called the meeting to order at 8:00 am.

2.0 Roll Call of Chapters.

2.1 A quorum was established.

3.0 Adoption of “Standing Rules for the Annual Meeting”

3.1 Motion was made to accept the “Standing Rules for the Annual Meeting”.
Motion was seconded and passed.

4.0 Reports

4.1 State of the Region - Region President Debiak

Debiak expressed excitement over the new leadership provided by Institute President E. Valentine and Institute Executive Officer Walter Marlowe both of whom took the time to attend the conference. M. Debiak is actively working with the Institute. He left E Valentine to address the members on the State of the Institute. A new Governance Task Team has been appointed by Region President Debiak which is chaired by T.J. Gottwalt. Debiak called for volunteers for NER newsletter “The Bridge”.

4.2 Financial State of the Region - Region Treasurer R. Olsen.

R. Barrett standing in for R. Olson presented the financial report.

Total Liabilities & Equity is \$86,016.93

Total expenses for NERCSILT.BAM Conference \$23,954.45

85 people attended meeting which made the conference well worth.

Motion made to accept report as written, seconded, call the question; vote passed.

4.3 Other Reports as requested – None

5.0 Resolutions and Motions

5.1 Affirmation of Official Activities – Submitted by R.A.Eustis. (See attached Resolution)

Recommended by Region Legal Counsel, a written Resolution the intent of which is to extend the liability protection provided by the Region's incorporation under the State of New Hampshire non-profit law to all Region Officers, Directors, Region Committee Chairs and Chapter presidents performing official services for the NE Region.

Motion was made to accept the Recommendation as written. Motion was seconded and passed.

5.2 Other Resolutions of Motions submitted in advance- None.

5.3 Resolutions or Motions from the floor- None

6.0 Other Business

6.1 Good follow-up in the Bridge Newsletter.

6.3 Ol' Argyle urged Chairs to take leadership.

6.4 Chair of Membership to take greater responsibility.

7.0 Adjournment

7.1 Motion to adjourn at 8:59 am

**Northeast Region
Construction Specifications Institute
FY2008 Annual Meeting –August 25, 2007**

(Recommended by Region Legal Counsel and submitted by RA Eustis, Chair of Bylaws & Admin References Task Team – The intent of this Resolution is to extend the liability protection provided by the Region’s incorporation under the State of New Hampshire non-profit law to all Region Officers, Directors, Region Committee Chairs and Chapter Presidents performing official services for the NE Region)

Resolution

Be it resolved:

1. That the attached list of names of officers, directors and committee chairs of each and all of the region committees of the Northeast Region Construction Specifications Institute and the Chapter Presidents of the NE Region be and it hereby is, recognized as the official list of the officers and directors, and the officers be and each hereby is, authorized and directed to file said list with the annual filings of the Northeast Region Construction Specifications Institute with the State of New Hampshire.
2. That all the actions and decisions taken by each and every officer, director and committee chair of each region committee of the Northeast Region Construction Specifications Institute during the last year and every Chapter President, which are consistent with the Articles of Agreement, By-Laws, Administrative References and Board resolutions, be and each is, hereby ratified, affirmed and approved.

Northeast Region
Construction Specifications Institute
Annual Meeting –August 25, 2007

List of Officers, Directors, Committee Chairs and Chapter Presidents
FY2007

Officers

President Michael Debiak
104 Harvey Jones Drive
Jackson, NJ 08527

Vice President
Edward Healy
625 Boston Tnpk
Shrewsbury, MA 01545

Secretary
Michael Bean
DMJM Harris
20 Exchange Place
New York, NY 10005

Treasurer
Roy C. Olsen
JCJ Architecture
38 Prospect St
Hartford, CT 06103

Directors

Metropolitan New York
Russell Carpenter
37 Barberry Court
Farmingdale, NY 11735

Boston
Don Bannon
11 Pleasant St
Wenham, MA 01984

Buffalo-Western New York
James Grucella
Thermal Foams, Inc
2101 Kenmore Ave

Buffalo, NY 14207

Hartford
Timothy Gottwalt
ASSA ABLOY Door Security Solutions
110 Sargent Drive
New Haven, CT 06511

Syracuse
W. Calvin Bowne, Jr.
Bowne Associates – Architects
315 Shaver Ave
N. Syracuse, NY 13212

Rochester
Steven Rebholz
SWBR Architects
387 East Main Street
Rochester, NY 14604

Rhode Island
Ricardo Quiterio
Richardo L. Quiterio, Architect
26 Sweet Laurel Lane
Exeter, RI 02822

New Jersey – 1/10/05 to 6/30/05
Susan Sheffmaker
Sheffmaker, LLC
262 Redmond St
New Brunswick, NJ 08901

Maine
Bradford Armstrong
PO Box 255
Raymond, ME 04071

Eastern New York
John Van Oort

Studio Seven Architects
258 Ushers Road
Clifton Park, NY 12065

Vermont
John Gant
Ingersoll-Rand
1731 Richmond Road
Hinesburg, VT 05461

Worcester County
Roland Barrett
SimplexGrinnell LP
22 Nancy Road
Milford., MA 01757

Housatonic
Arthur Sanders
Hoffman Architects, Inc
2321 Whitney Ave; 2nd Floor
Hamden, CT 06518

Long Island New York
Chris Geiger
12 Arrow St
Selden, NY 11784

New Hampshire
Tom Minnon
YKK Architectural Products
9 Datillo Road
Derry, NH 03038

Committee Chairs

Academic Affairs/Liaison Committee
Richard A. Eustis
35 Pride St
Old Town, ME 04468

Awards Committee
James Grucella
Address: See above

Awards Committee
Richard Allison
44 Acadia Drive
Holbrook, NY 11741

Certification Committee
George Rosamond
Lothrop Associates Architects
200 Summit Lake Drive
Valhalla, NY 10595

Finance Committee
Roland Barrett
Address: see above

Membership Committee
Jonathan Miller
PO Box 253
Middlebury, VT 05753

Planning Committee
Scott Tobias
ASSA ABLOY
12 Phyllis LN
Rock Tavern, NY 12575

Professional Development/Education
Committee
W. Calvin Bowne
Bowne Associates
315 Shaver St
N. Syracuse, NY 13212

Publications Committee
Michael Debiak
Address: see above

Technical Committee
Martin Helly
M H SpecsGensler
184 Greenwood Drive
Florence, MA 01062

Website Committee
Richard Eustis
Address: see above

Bylaws & Administrative References
Task Team
Richard Eustis
Address: see above

Chapter Presidents

Metropolitan New York
Mary Hosley
PPG Industries
216 Ridge Road
Oak Ridge NJ 07438-9581

Boston
Viesturs Ule
Edwards and Kelsey
155 343 Congress St
Boston, MA 02210

Buffalo-Western NY
Christopher Picone
Picone Construction Corporation
8680 Main St
Williamsville, NY 14221

Hartford
David Gorden
38 Tanglewood Road
Farmington, CT 06032

Syracuse
Martin Siefka
Johnson-Howard Associates
6960 Fly Road
Syracuse, NY 13057

Rochester
Charles Battle
Battle Construction Company
760 Canning Parkway
Victor NY 14564

Rhode Island
William Tracey
Trac Builders, Inc
1761 Plainfield Pike
Johnston, RI 02919

New Jersey
Gerard Heininger
Englert, Inc
15 Linda Dr
Jackson, NJ 078527

Maine
Jeffery Larimer
Harriman Associates
One Auburn Business Park
Auburn, ME 04210

Eastern New York
Tim Hurley
Panduit Corporation
PO Box 4034
Albany, NY 12204

Vermont
Victoria Rickert
Best Tile of Vermont
P. O. Box 1641
Williston VT 05495

Worcester County
Neil Dixon
Dixon Salo Architects, Inc
501 Park Ave Suite 210
Worcester, MA 01610

Housatonic
Arthur Sanders
Hoffman Architects, In
2321 Whitney Avenue 2nd Floor
Hamden, CT 06518

Long Island
Kenneth Gehringer
H2M Group
575 Broad Hollow Rd
Melville, NY 11747

New Hampshire
W. North Sturtevant
JSA, Inc
56 Green St
Portsmouth, NH 03801

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