



## FY2004 ANNUAL MEETING MINUTES

LOCATION: Apple Tree Inn & Restaurant, Lenox, MA  
DATE: Friday, November 14, 2003

**APPROVED**

### ATTENDEES:

|  |                              |
|--|------------------------------|
| Doug Caniglia, CSI                                   | President- Rhode Island      |
| George Rosamond, CSI, CCS, AIA                       | Vice President -Housatonic   |
| Roland M. Barrett, CSI                               | Treasurer - Worcester County |
| Jonathan M. Miller, CSI, CCS, CCCA, SCIP, AIA, NCARB | Secretary - Vermont          |
| Rick Allison, CSI                                    | Metro NY                     |
| Leif Holm Anderson, CSI, AIA                         | Long Island                  |
| Steven Benjamin, CSI, CDT                            | Vermont                      |
| Vincent R. Bernard, CSI, CDT, AIA                    | Buffalo / Western NY         |
| Richard Bodane, RA, CSI                              | Eastern New York             |
| Scott P. Celella, CSI, CCCA                          | Hartford                     |
| Michael W. Debiak, CSI, CDT                          | New Jersey                   |
| Paul L. DiBona, CSI, CCS                             | Boston                       |
| Floyd Lawrence, CSI                                  | Maine                        |
| Jim Moss, CSI  | Rochester                    |
| Roy Olsen, RA, CSI, CCS                              | Housatonic                   |
| Ron Reedy, CSI, CDT                                  | Rhode Island                 |
| Wayne A. Wheeler, PE, CSI, CDT                       | New Hampshire                |
| Brad Armstrong, CSI, CCPR                            | Maine                        |
| Mike Bean, CSI, AIA                                  | Metro NY                     |
| Stephen Cross, CSI                                   | Rhode Island                 |
| T.J. Gottwalt, CSI, CDT                              | Hartford                     |
| Jim Grucella, CSI                                    | Buffalo                      |
| Ted Healy, RA, CSI                                   | Worcester County             |
| Lennie Lombardo, CSI                                 | Boston                       |
| Ken Maiella, CSI, CCPR                               | Eastern New York             |
| Louis J. Matrulli, CSI, CCS, CCCA                    | Syracuse                     |
| Michael Warner, CSI, AIA                             | Rhode Island                 |

- **1.01 Call to Order**  
Call to order by President Doug Caniglia at 4:35 PM, Friday, November 14, 2003.
- **2.01 Roll Call of the Chapters**  
Secretary Miller made a role call of chapters. All chapters were represented.
- **3.01 Acceptance of the Standing Rules**

Acceptance of Standing Rules - Motion made (V. Bernard) and seconded. Motion approved unanimously.

▪ **4.01 Treasurer's report on the financial state of the region**

Treasurer Barrett gave a report including a current balance of \$84,067.92, inclusive of a \$9,839.46 scholarship fund balance. This leaves a current operating balance of \$74,228.43.

Annual NER Operating Budget defined as approx. \$28,000, with a fiscally responsible balance of two years operating budget the accepted accounting norm.

Acceptance of Treasurer's Report - Motion made (T.J. Gottwalt) and seconded. Motion carried unanimously.

▪ **5.01 Operational / Planning Committee Report**

There was no written Planning Committee report.

▪ **6.01 Resolutions received prior to the meeting**

There were no resolutions received prior to the meeting.

▪ **7.01 Resolutions from the floor**

No resolutions were received from the floor.

▪ **8.01 Other Business**

Secretary Miller reported that after months of solicitation effort, Syracuse Chapter President, Lou Matrulli's nomination for *FY 2005-08 Northeast Region Institute Director – Professional*, was the only nomination received and that the *Region Nominating Committee* voted 9-0 in favor of recommending he be placed on the institute ballot. Those members present at the Annual Meeting made a show of their support for the nomination of Lou Matrulli, CSI, CCCA. He will be replacing Institute Director and Region Vice-President, George Rosamond, CSI, CCS, AIA, on July 1, 2004.

A discussion regarding region conferences elicited a variety of opinions and statements. Some questioned the value to members of having region conferences. Others wished to continue them in a bi-annual fashion, stating the competition and scheduling. Proposed joint conferences with adjacent regions (possibly with Mid-Atlantic in FY 2006) were mentioned. Joint meetings with affiliate organizations were touted, similar to the trade show efforts of (Albany) Eastern New York and Buffalo – Western New York chapters in concert with AIA New York's annual conference over the last couple of years.

Director Bernard reported that the FY 2005 Buffalo / Rochester Region Conference Committee is organized and ready. Director Bernard stated that after asking around, about 100 people have told him they were coming. Director Bernard said that due to the schedule there would be no tradeshow but that sponsors would be given tabletop opportunities.

President Caniglia stated that the region is considering subsidizing a portion of the Early Bird registration (before June 30<sup>th</sup>) to show member commitment to the conference. This would then be used to sell our commitment to potential sponsors. An industry member stated that current lack of sponsor interest was not really a money issue but an excitement issue. Conference Co-Chairman Jim Grucella stated that sponsors were looking for contacts and interest by architects and the opportunity to speak towards large groups of professionals. Other industry members added that they were also looking for exposure to product branding, an opportunity to educate with its marketing implications, and the ability to network people.

Rhode Island mentioned that there was a lack of momentum to an interest in attending the region conference in RI. He further stated that a commitment by leaders and the reinstatement of Workshops was necessary to turn this around. Long Island mentioned that volunteerism was low.

▪ **9.01 Adjourment**

A motion to adjourn was made (S. Celella). Motion was seconded and carried unanimously. Meeting adjourned at 5:38 PM.

Respectfully Submitted,

Jonathan M. Miller  
CSI, CCS, CCCA, SCIP, AIA, NCARB  
Secretary, Northeast Region CSI