

THE CONSTRUCTION SPECIFICATIONS INSTITUTE NORTHEAST REGION



ADMINISTRATIVE REFERENCES DATED – AUGUST 6, 2005

ADOPTED

AUGUST 27, 2005

REVISED: April 2006, August 2007, August 2008, March-April 2009
April 2010, August 2010, November 2011

History -

The Northeast Region Administrative Guide was originally issued in January 1978. An updated draft revision was informally issued in August 1980 and formally issued in March 1981. Amendments to the 1981 version were adopted in 1982, 1983 and 1988.

In 1994, an Ad Hoc subcommittee of the Planning Committee was formed to revise the Administrative Guide to reflect the 1993 Incorporation of the Region and the changes made necessary by the Bylaws of the Incorporated Region. Most of the 1994 revision was posted to the Region Website.

In 2002-2003, a Task Team did some work on an update of the Region Administrative References but the work was never completed. In July 2005, a new Task Team was appointed that completely revised the previous Region Administrative References. Since that time, Revisions have been on the dates shown. Each Part includes the dates of revisions to that Part.

The purpose of this document is to provide a basis for the administration of the affairs of the Northeast Region, CSI and to assist in planning and conducting Region oriented activities for the general betterment and well being of the Institute, Region and Chapters.