



Northeast Region Construction Specifications Institute BOARD REPORT

DATE: March 30, 2014
TO: Northeast Region Board of Directors
FROM: Clifford Marvin
SUBJECT: Report of Nominating Committee

A. Report Summary

1. Elections were held for Institute Director from the NE Region. Bill DuBois of the Metro NY chapter was elected to the position.
2. Nominating committee met to discuss nominees for NE Region offices and selected Howard Levine as nominee for Vice President and Rebecca Leet as nominee for Treasurer.
3. Current By-Laws rules restrict potential candidates and modifications should be considered. See separate recommendation submitted to the board.

B. The Report

1. Summary of activities since last report:
 - a. Nominees for the position of Institute Director from the NE Region were submitted to the Institute. Elections were held in February and Bill DuBois of the Metro NY chapter was elected to the position. His term begins on July 1, 2014 and expires on June 30, 2016.
 - b. The committee held a teleconferences on Feb 13, Mar 2 and Mar 10, 2014 to discuss possible candidates for the positions of NE Region Vice President and Treasurer. At the meeting on March 10th in which a quorum was present, the committee moved and approved Howard Levine of the Boston Chapter as nominee for Vice President and Rebecca Leet of the Vermont Chapter as nominee for Treasurer.
2. Status of current programs: We need to start talking to potential candidates now about succession for the future. Nominations for President and Secretary will be required next year.
3. Problem areas:
 - a. Our committee's main problem was a dearth of candidates due to Region policy. The committee moved and approved submission of a recommendation to the

Region By-Laws to make the qualifications for Region Office match the qualifications for serving on the Institute Board.

- b. A second issue has been achieving a quorum at meetings and also chapters having failed to appoint a representative to the committee.
4. Success stories: We have been able to conduct committee meetings, submitting two nominees for Institute Director in the fall and nominees for Region VP and Treasurer.
5. Schedule of activities prior to next Board Meeting: Identify new members of the committee in July. Begin process early to identify potential nominees for next year.
6. Committee membership for FY14

Cliff Marvin - chair
Boston – Howard Levine
Eastern NY – Stephen V. H.
Hartford – Scott B.
Housatonic – Fred Rudiger
Maine – Bill Charland
Metro NY – William DuBois
New Hampshire – Wayne W.
New Jersey – Ruma Som
Rhode Island – Maria S.
Worcester – Marty Helly
Long Island – Paul Comesso
Syracuse - Cal Bowne
Rochester – Pam Marcotte

C. Best Practices to share with the Region

1. Teleconferences can work with some basic rules of etiquette.

Respectfully submitted;

Clifford Marvin
Secretary, NE Region and Nominating Committee Chair
736 West 173rd Street
Apt. C34
NY, NY 10032
718.760.7160
cmarvin1956@gmail.com

END OF REPORT

CC: Region Secretary