

BOARD REPORT



Northeast Region Board Meeting – November 3, 2012

DATE: October 19, 2012

TO: Northeast Region Board of Directors

FROM: Wayne Wheeler, President/Treasurer

SUBJECT: Report of New Hampshire Chapter CSI for Region Directors

A. Report Summary

The New Hampshire Chapter has been focusing on surviving in the tough New Hampshire economy and to continue to provide excellent continuing education programs in the State of New Hampshire while putting forth the goals and mission of CSI.

B. The Report

1. Summary of activities since last report: Since the spring Board meeting, the Chapter has held planning meetings to plan future meetings, discuss the spring member survey, discuss membership, and to conduct chapter elections.
 - a. Wayne Wheeler was elected as President/Treasurer; Richard Saklad was elected as Vice President; Thomas House was elected as secretary; and Ron Frazier and Dick Crow were elected to the Board of Directors.
 - b. Three monthly meetings were held in June, September, and October.
2. Problem areas: The Chapter continues to strive to maintain existing members, provide programs suggested by members in the spring member survey and to plan future programs.
 - a. Since the last report, membership has increased by 2 from 26 to 28. However, as stated in the last report membership was 43 in 2010 and 34 in 2011 and is declining. Although attendance at the last meetings has averaged 10 attendees, there is still a need to reach out to potential members.
 - b. There is a constant trend for past presidents to drop CSI membership following their term as either President or Region Director. Those that have taken a National CSI position also tend to drop their membership following their term.

- c. Rising costs of meeting places continues to put a strain on the Chapter treasury. In an attempt to maintain monthly meeting registrations in the range of \$30 to \$35, in order to not discourage attendance, the Chapter continues to lose money on monthly meetings.
 - d. The Chapter is attempting to obtain sponsors for our monthly meetings to help defray meeting costs.
 - e. Only 8 of the 28 Chapter members are active.
3. Success stories: The Chapter has taken positive steps this year in recruiting an enthusiastic Board of Directors, making headway in planning interesting meetings and getting our By-Laws approved.
4. Schedule of activities prior to next Board Meeting: As a result of the spring 2012 member survey, the following items will be considered at future Board meetings:
- a. Continue to provide excellent monthly dinner educational programs with the opportunity to network;
 - b. Continue to maintain Chapter website;
 - c. Conduct at least one day or ½ seminar each year;
 - d. The Chapter has made contact with the New Hampshire Technical Institute and hopes to have a meeting with the head of the Architectural Engineering Technology program before the end of the year.
 - e. Conduct more meetings in the Manchester area to see if attendance increases; and
 - f. The Chapter is trying to increase the roster of the Board of Directors to include various committee leaders, i.e. membership, etc.
5. Changes in Chapter Membership since last report: Since the last report, membership has increased by 2 from 26 to 28. However, as stated in the last report membership was 43 in 2010 and 34 in 2011 and is declining. Although attendance at the last meetings has averaged 10 attendees, there is still a need to reach out to potential members.

C. Best Practices to share with the Region

- 1. Region Directors and Committee Chairs should make mandatory visits to chapters within the region to assist in chapter development. There are many non-active members in our chapter (and probably most other chapters), and we could all benefit from getting help at the region level to motivate such members in getting more involved.

2. There needs to be some additional member benefits geared toward students. It is very difficult to target students, and if something were developed at the Regional level, such as a competition, it would make it easier for all chapters to implement. Schools competing against each other might engage students and faculty as well.

Respectfully submitted;

Wayne A. Wheeler, P.E., CSI, CDT
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END OF REPORT

Cc: Region Secretary